

Parents and Families,
**GET TO
KNOW US**



1



It's a **PARTNERSHIP.**

You are critical to your *student's success.*

2

STAY CONNECTED

to *your student* and Ship.

Raider Family Portal

Parent and Family Celebration

Legacy Pinning

Parent and Family Leadership Council



3

SHIP 101



SHIPPENSBURG
UNIVERSITY

4



SHIPPENSBURG UNIVERSITY

MENTALLY PREPARING FOR COLLEGE:

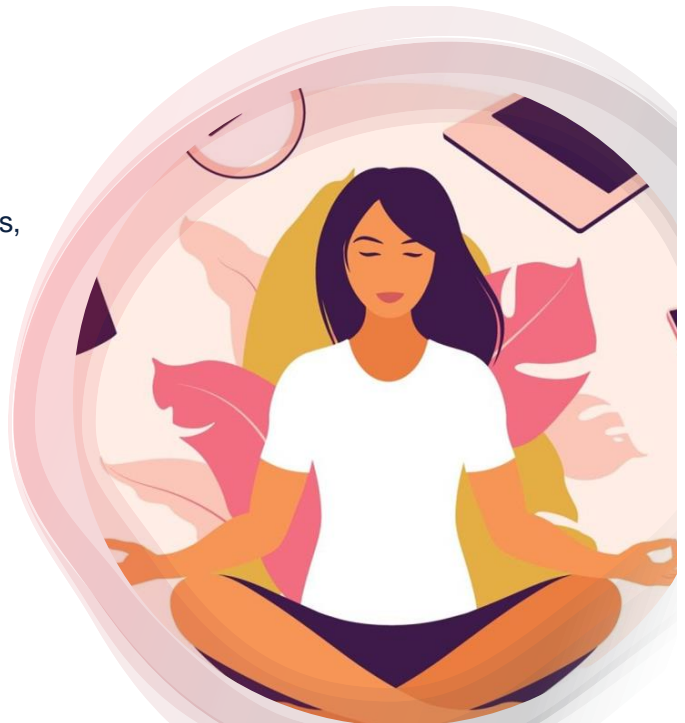
WHAT TO KNOW AND HOW TO HELP

*Presented by:
The University Counseling Center*

5

UCC SERVICES

- **Individual counseling** (e.g., anxiety/stress, depression, relationships)
 - Appointments typically made via phone/in person—no cost
 - Confidentiality
- **Part-time Psychiatrist**
- **Outreach programming**
- **Workshops** (e.g., Mindfulness, Home@Ship, Cultivating Calm,...)
- **Consultation** (Faculty, Staff, Parents, Students,...)
- **On-Call**



6



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UCC LOCATION & HOURS

Naugle Hall (near the water tower);
same entrance as the Health Center

Semester Hours: M-F 8:30am-5pm

7



SHIPPENSBURG UNIVERSITY

THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

University Registrar

8



SHIPPENSBURG UNIVERSITY

THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

“The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records.”

“The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.”

- U.S. Department of Education

9



SHIPPENSBURG UNIVERSITY

RIGHTS OF STUDENTS

- The right to inspect and review their educational records
- The right to request an amendment of an educational record the student believes is inaccurate
- The right to consent to disclosure of information contained in their educational records
- The right to file a complaint with the Family Policy Compliance Office (FPCO) if they feel there has been a failure to comply

10



INFORMATION/RESOURCES

- University FERPA Statement - includes link to FERPA Information for Parents (<http://www.ship.edu/registrar/ferpa/>)
- Statement of Rights emailed to students annually

11



OFFICE RELEASES

Financial Aid

- If listed on Free Application for Federal Student Aid (FAFSA), no need for release
- If not listed on FAFSA, release signed by student is required
- If form is needed, email FA at finaid@ship.edu to request the form

Student Accounts

- Students may set up individuals as an authorized users via TouchNet

Registrar's Office

- Information available to student via myShip portal
- Release available at http://www.ship.edu/globalassets/registrar/transcript_release_form.pdf

12



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DEPARTMENT OF PUBLIC SAFETY

University Police

13



SHIPPENSBURG UNIVERSITY

UNIVERSITY POLICE DEPARTMENT

- Public Safety is responsible for providing a safe living, learning and working environment for the campus community.
- 15 Pa Act 120 Certified Sworn Police Officers
- Patrol Campus 24 hours a day, 365 days a year.
- SUPD Contact Information (717) 477-1444
- Patrol, Parking Enforcement, Motor Vehicle Enforcement, Criminal Arrests, Service Calls, Vehicle Assistance, Welfare Checks



14



SHIPPENSBURG UNIVERSITY

SAFETY ON CAMPUS

- All residence hall doors are **locked 24 hours** a day. Electronic alarms warn the staff of unlocked or open exit doors in the residence halls. A card access system permits only students and authorized personnel to enter the hall with an I.D. card through the front entrance. Visitors must sign in at the main desk.
- **Emergency call boxes** are available throughout campus and students can request a ride or police assistance traveling across campus at night.
- Ship maintains a mass **emergency notification system** that provides timely safety information to the entire campus.
- If students have a safety concerns, they are encouraged to reach out to the Department of Public Safety.



15



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REGISTERING FOR A PARKING PERMIT

- Website: parking.ship.edu
- DO NOT REGISTER BEFORE AUG. 1st.
- \$75.00 for first permit
- \$10.00 for each additional permit
- Register all vehicle and personal information online
- Credit card payment online ONLY
- Permits can be picked up in the CUB (Room 204)
- Please bring your SUID



16



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STUDENT CONDUCT & COMMUNITY STANDARDS

17



SHIPPENSBURG UNIVERSITY

WHAT PARENTS NEED TO KNOW

- Our community standards are the set of expectations that SU has for all students, and that all students agree to follow by enrolling at Ship. They are based on three core principles: [Integrity](#), [Responsibility](#), & [Respect](#).
- These standards are found in the Student Code of Conduct and the student handbook called the *The Swataney* (**Swah-taw-nee**), both are found online.
- The Student Code of Conduct process views students as adults, is rooted in education & growth, and it is a confidential process (FERPA)
- We are often notified of incidents that happen off-campus and the Student Code of Conduct applies to students no matter where they are.
[Students are expected to represent our core principles whether they are on or off campus.](#)

18



ALCOHOL & OTHER DRUGS

- Alcohol, cannabis, and other non-prescription drugs & controlled substances, are not permitted on the Shippensburg University campus.
- Parental notification for those under age 21 if a student is found responsible.
- Students should understand that an arrest off campus for violations –such as underage drinking, driving under the influence, or disorderly conduct – can result in a student going through the student conduct process **in addition to** the court system.

19



SOCIAL MEDIA & CAMPUS LIFE

- Students may be held accountable for what they post on social media – whether the account is private or not.
- Cyberstalking and cyberbullying can quickly become harassment and can be pursued through the criminal court system and/or the student conduct process.



20



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DECISION MAKING (AND HOW YOU CAN HELP!)

- They may not admit it... but for most students, their parents/guardians/families are the **biggest influence** in their life
- **Communicate your expectations for your student.**
- Please encourage your student to be familiar with the SU Student Code of Conduct:
www.ship.edu/Student_Conduct



21



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ShipCARES

- If you are worried about your student for a variety of reasons
- Network of campus staff who can help reach out, check-in, and connect them to resources.
- We typically do not share who referred them to us
- Don't hesitate to let us know



https://www.ship.edu/life/dean-students/ship_cares/

22



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QUESTIONS?

Kyle Miller
Director, Student Conduct &
Community Standards
kcmiller@ship.edu
717-477-1164



23



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TITLE IX INFORMATION

Human Resources

24



WHAT IS TITLE IX?

Title IX is a federal civil rights law passed as part of the Education Amendments of 1972. The law protects people from discrimination on the basis of gender in education programs or activities that receive federal financial assistance. Title IX protects much more than gender.



25



OTHER ISSUES COVERED BY TITLE IX

- Dating Violence
- Sexual Assault
- Domestic Violence
- Stalking
- Pregnancy related issues
- Athletics
- Assistance with housing, academics, counseling, transportation, campus employment.

26



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TITLE IX COORDINATOR

Dr. John Burnett

Title IX Coordinator and Compliance Officer

JABurnett@ship.edu or 717-477-1323

Located in Human Resources, Old Main, 106A.

Online report at:

https://www.ship.edu/about/offices/hr/title_ix_statement/how_to_report/

27



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ON-CAMPUS CONFIDENTIAL RESOURCES

Counseling Center

Wellness Center, Naugle Hall

(717) 477-1481

PAGE CENTER

CUB 232

(717)-477-1291

28



OFF-CAMPUS CONFIDENTIAL RESOURCES

- **YWCA Rape Crisis Center (Carlisle, PA)**
(717) 243-3818 (Office)
(888) 727-2877 (24 hr. hotline)
- **WIN: Women in Need (Franklin & Fulton county)**
(717) 264-4444 (Office)
(800) 621-6660 (24 hr. hotline)
Domestic Violence Services of Cumberland and Perry Counties
24/7 Hotline (800)-852-2102
Main OfficeL 717-258-4806
- **National Domestic Violence Hotline**
(800) 799-7233
- **National Suicide Prevention Lifeline 1-800-273-8255**
- **The Trevor Project (LBGTQ Suicide Hotline) 1-866-488-7386**

29



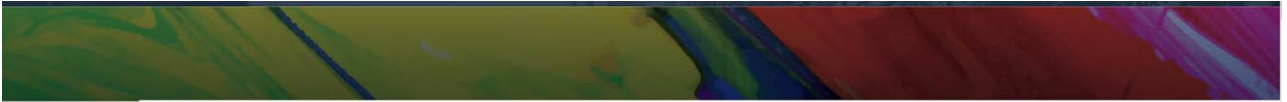
OFFICE OF INCLUSION, BELONGING & SOCIAL EQUITY

30



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OFFICE OF INCLUSION, BELONGING, AND SOCIAL EQUITY



one campus  many cultures

31



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LANGUAGE GUIDE

<https://www.ship.edu/about/offices/EIC/language-guide/>



FREE SPEECH

<https://www.ship.edu/about/offices/EIC/free-speech/>



32



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REPORTING INCIDENTS

<https://www.ship.edu/about/offices/EIC/reporting-incidents/>



GENDER NEUTRAL BATHROOMS MAP

<https://www.ship.edu/life/resources/page/gender-neutral-bathrooms-map/>



33



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TRAINING OFFERINGS FOR THE UNIVERSITY

- Examining Your Cultural Competence
- Navigating Identity through an Intersectional Lens
- Implicit Bias & Privilege
- Microaggressions
- LGBTQIA Competency
- Inclusive Leadership
- Courageous Conversations
- Multigenerational Intelligence Training
- DEI & Pronouns 101
- Crushing Imposter Syndrome: Facing Your Failure
- Bystander Intervention

34



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PROGRAMMING EXAMPLES INCLUDE:

Diversity Week

Social Justice Institute

Courageous Conversations

Classroom Presentations

How To Get Involved:

We invite all students to get involved with our office.
 We are in Old Main – Room 200.
 Contact us at 717-477-1161 or socialequity@ship.edu.

35



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ETTER HEALTH CENTER

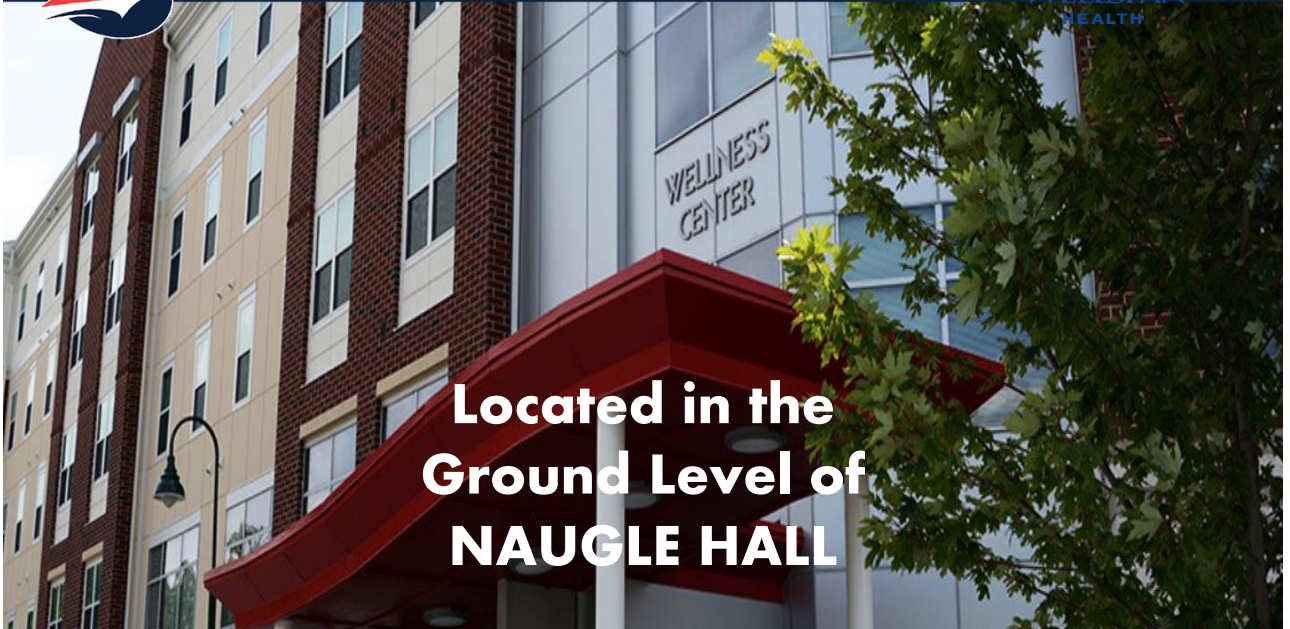
- Ashley Hamilton, BSN, RN
- Clinical Manager



36



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**Located in the
Ground Level of
NAUGLE HALL**

37



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WELCOME!!

- Staying healthy is an important key to your student's success!
- Acute care of illness and injuries
- Illness prevention and education
- Comprehensive overview of services:
- www.ship.edu/Health_Center



38



IMMUNIZATIONS



- Immunization documentation is **RECOMMENDED** prior to your student's first day on campus.
- These can be **MAILED** or **FAXED** to the Etter Health Center (Our address & fax can be found on our website for your convenience).
- Documentation should be from doctor's office or medical facility, or high school health records.
- Per CDC recommendations

39



WHAT IS REQUIRED?

- **MMR (Measles, Mumps and Rubella)**
 - 2 doses
 - Given 28 days apart after age 12 months
- **Tdap (Tetanus, Diphtheria and Pertussis)**
 - 1 dose within the last 10 years
- **Varicella (Chicken Pox)**
 - 2 doses, or 1 dose and documented disease
- **Meningitis (on-campus housing)**
 - Sign off on the Ship portal if over 18, mail to Etter Health Center is under 18



40



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OTHER “HOUSEKEEPING” ITEMS



- **Insurance Information**
 - Etter Health Center does not currently bill insurance for services provided at the health center.
 - Lab work, x-rays or referrals to an outside facility will be billed to insurance.
- **Release of Information**
 - If your student would like us to discuss any medical information with anyone (including you) this form will need to be completed.
- **Medical History**
 - Please take time to help your student complete this form.

www.ship.edu/health_center/new_student_information

41



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THANK YOU!!!!

If you have any challenges with completing the Health Center requirements, feel free to contact our office at 717-477-1458.

SEE YOU SOON!



42

MANAGING MONEY IN COLLEGE

Brought to you by:

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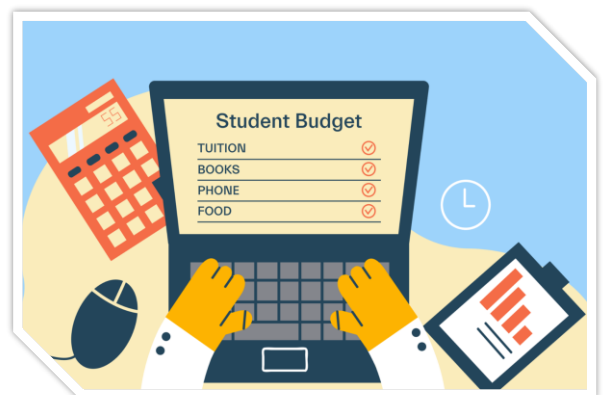


43



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**College will likely
be the first time
your student is
going to manage
money by
themselves.**



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44



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You may have concerns about your student and their finances during college.



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45



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KEY CONVERSATIONS TO EMPOWER YOUR STUDENT FOR FINANCIAL SUCCESS

- Budget is NOT a bad word!
- What are some realistic financial goals?
- What is an Emergency Fund?
- How are we paying for college anyway?
- What is a refund check?
- Understanding credit
- Keys to protecting your personal & financial information



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46



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QUESTIONS?